

Dear Supplier,

Following the provisions set out by the General Data Protection Regulation EU, we hereby provide information regarding the use by our company of your personal data gathered in relation to contracts existing with you or those that may be entered into in the future.

**Source of personal data**

The data held by our company, acquired in relation to the contracts was gathered directly from the data subject. All gathered data will be processed in compliance with applicable laws and in any case with due confidentiality.

**Purpose of data processing**

Gathering personal data or personal data processing has the sole purpose of properly fulfilling the obligations related to the business activities of the supplier in relation to the supply of goods and services and in particular for needs prior to drawing-up the contract; to comply with accounting, managerial and administrative contract obligations towards the data subject; to complete a transaction, multiple transactions or a series of operations that are required for the fulfilment of said obligations; to fulfil the obligations related or instrumental to the contract with any public or private entity; to fulfil obligations of law. Personal data and information regarding the contract may be processed for the same purposes (personal details, company emails, company telephone numbers, Smartphones for work use, etc.) of your directors, employees or collaborators who manage the contract or execute the contract pursuant to their roles and assigned duties.

**Methods of data processing and retention of data**

In relation to the purposes indicated above, personal data is processed through manual instruments and electronically using logics strictly associated with said purposes and in any case using methods that can guarantee the security and confidentiality of the data pursuant to the above law. Said data will be preserved for 10 years and in any case in compliance with applicable laws on contracts and taxation.

**Nature of data collection**

The collection of personal data is mandatory in order to draw-up and execute the contract as it must comply with provisions of laws and tax regulations and failure to provide said data will result in our inability to establish a contract with the company. The respective processing does not require the data subject's consent as it is required to execute the contract.

**Disclosure and dissemination**

Personal data and the respective processing will be subject to disclosure to companies in order to carry out business activities (commercial, managerial, IT system management, insurance related, banking and non-banking brokerage, factoring, shipment management, enveloping and forwarding of correspondence) or to fulfil provisions of law (accounting firms, lawyers). Personal data will not be disseminated and will not be disclosed outside the EU.

Authorised persons involved in processing operations may learn about your personal data.

**Rights of the Data Subject**

The data subject may contact the Privacy Service at the premises of the Data Controller in order to verify his or her personal data and supplement, update, amend or exercise other rights envisaged in articles 15, 16, 17, 18 and 20 of the General Data Protection Regulation (article 15 is quoted in the exhibit). The data subject may in any case contact the competent Data Protection Authority to exercise his or her own rights. The privacy policy statement may be viewed at [www.eurocoil.it](http://www.eurocoil.it).

**Data Controller**

The Data Controller is Eurocoil Spa with head office located in Via del Glicine 21 – 37051 Bovolone (VR) – certified email address: [eurocoil@legalmail.it](mailto:eurocoil@legalmail.it)

**In relation to the personal data processing specified above, in compliance with article 15 General Data Protection Regulation EU, the data subject has the following rights:**

1. The data subject has the right to obtain from the Data Controller confirmation as to whether or not personal data concerning him or her are being processed, and, where that is the case, the right to access said personal data and the following information:
  - a) the data processing purposes;
  - b) the categories of personal data under discussion;
  - c) the recipients or the categories of recipients to whom personal data are or will be disclosed, in particular if they are recipients of third countries or international organisations;
  - d) when possible, the required data protection preservation period, or if not possible, the guidelines used to determine said period;
  - e) the existence of the data subject's right to request the Data Controller to rectify or delete the personal data or restrict the personal data protection that concerns him or her or the right to object to said processing;
  - f) the right to lodge a complaint to a supervisory authority;
  - g) if the personal data is not gathered from the data subject, all available data on their origin;
  - h) the existence of an automated decisional process, including profiling as per section 22, paragraphs 1 and 4 and at least in said cases, major information on the logic used, as well as the importance and consequences of said processing for the data subject.
2. If the personal data is transferred to a third country or to an international organisation, the data subject shall have the right to be informed of the existence of proper guarantees on said transfer pursuant to article 46.
3. The Data Controller provides a copy of the personal data subject to processing. If more copies are requested by the data subject, the Data Controller may charge a reasonable fee based on administrative costs. If the data subject submits the request online and unless specified otherwise by the data subject, the data shall be provided in commonly used electronic form.
4. The right to receive a copy as per section 3, does not affect the rights and freedoms of others.